



Public Meeting of the Combined Board of Trustees  
for  
Universal Alcorn Charter School  
Universal Vare Charter School  
Universal Audenried Charter High School  
*Meeting held Virtually via Zoom*  
*October 18, 2022 at 6:00 PM*  
**Meeting Minutes**

**BOARD MEMBERS PRESENT:**

1. Curtis Savoy
2. Christopher Hill
3. Dr. Patricia Williams – Diaw
4. Wendell Holmes

**Meeting called to Order at 6:22pm**

**I. Meeting Minutes**

- i. The meeting minutes from September 20, 2022 were reviewed by board members prior to board meeting. Board members discussed and made corrections to the meeting minutes.
  - a. Mr. Savoy asked for a motion to accept and approve the September 20, 2022 Meeting Minutes with additions and corrections.
  - b. Mr. Hill made a motion to approve the September 20, 2022 meeting minutes with additions and Corrections and Dr. Diaw second that motion.
  - c. By a unanimous vote the September 20, 2022 meeting minutes were approved.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**II. Chairman Remarks**

- i. Curtis Savoy presented the Chairman remarks
  1. The structure of the agenda has been revised to move the public comment period to the beginning of the meeting.
  2. The board is continuously accepting ideas and recommendations to revise the structure of the public board meeting to make the meeting more effective and efficient. All ideas and/or recommendations should be sent via email.

**III. Committee Reports**

**i. Financial Report**

**a. Alcorn Charter School**

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Alcorn Charter School.
2. Board members were given copies the Alcorn finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Alcorn financial report.
4. Mr. Savoy asked for a motion to approve the Alcorn financial report.
5. Mr. Hill made a motion to accept and approve Alcorn finance report and Dr. Diaw second that motion.
6. By a unanimous vote the Alcorn financial report was accepted and approved.



- **Board Vote:**
  - **Yes: 4**
  - **No: 0**
  - **Abstain: 0**

**b. Vare Charter School**

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Vare Charter School.
2. Board members were given copies the Vare finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Vare financial report.
4. Mr. Savoy asked for a motion to approve the Vare financial report.
5. Dr. Diaw made a motion to accept and approve Vare finance report and Mr. Hill second that motion.
6. By a unanimous vote the Vare Financial Report was accepted and approved.
  - **Board Vote:**
    - **Yes: 4**
    - **No: 0**
    - **Abstain: 0**

**c. Audenried Charter High School**

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran Presented the finance report for Audenried Charter School.
2. Board members were given copies the Audenried finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Audenried financial report.
4. Mr. Savoy asked for a motion to approve the Audenried financial report.
5. Dr. Diaw made a motion to accept and approve Audenried finance report and Mr. Hill second that motion.
6. By a unanimous vote the Audenried Financial report was accepted and approved.
  - **Board Vote:**
    - **Yes: 4**
    - **No: 0**
    - **Abstain: 0**

**ii. Facilities Committee Reports**

**a. Alcorn Charter School**

1. Mr. Hill presented the facilities report for Alcorn Charter School.
2. Board members were given copies the Alcorn facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Alcorn facilities report.
4. Mr. Savoy asked for a motion to approve the Alcorn facilities report.
5. Mr. Hill made a motion to accept and approve Alcorn facilities report and Dr. Diaw second that motion.
6. By a unanimous vote the Alcorn facilities report were accepted and approved.



- **Board Vote:**
  - **Yes: 4**
  - **No: 0**
  - **Abstain: 0**

**b. Vare Charter School**

1. Mr. Hill presented the facilities report for Vare Charter School.
2. Board members were given copies the Vare facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Vare facilities report.
4. Mr. Savoy asked for a motion to approve the Vare facilities report.
5. Mr. Hill made a motion to accept and approve Vare facilities report and Dr. Diaw second that motion.
6. By a unanimous vote the Vare facilities report were accepted and approved.

- **Board Vote:**
  - **Yes: 4**
  - **No: 0**
  - **Abstain: 0**

**c. Audenried Charter High School**

1. Mr. Hill presented the facilities report for Audenried Charter School.
2. Board members were given copies the Audenried facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Audenried facilities report.
4. Mr. Savoy asked for a motion to approve the Audenried facilities report.
5. Dr. Diaw made a motion to accept and approve Audenried facilities report and Mr. Hill second that motion.
6. By a unanimous vote the Audenried facilities report were accepted and approved.

- **Board Vote:**
  - **Yes: 4**
  - **No: 0**
  - **Abstain: 0**

**IV. Presentations**

**i. Central Office Report**

- a. Dr. Nixon presented the Central Office report for Alcorn, Vare and Audenried.
  1. Universal required the use of masks for all scholars, staff, and visitors inside buildings until September 9, 2022. Effective September 12, 2022, masks became optional for scholars, staff, and visitors.
  2. All Universal Schools will continue to follow the guidance outlined by the Philadelphia Department of Public Health.
  3. 2022-2023 Focus: K-3 Early Learning Plans (Literacy and Mathematics) and 4-12 School-wide Intervention Plans- Due September 23, 2022
  4. Principal Leadership Institute – The Leadership Institute was held on August 18, 2022, to kick-off the new school year with principals and Assistant Principals.
  5. Universal Companies is excited to announce the “Universal Aspiring Teacher Certification Program.” This initiative is in partnership with



LaSalle University and is designed to build our teaching staff within the Universal Family of Schools.

6. Universal Schools joined the PA Department of Education for their upcoming Virtual SDB Cohort!
7. System Design Benchmarking- Teams benchmark their districts against the policies and practices associated with the highest-performing education jurisdictions in the world to consider how their own system could be redesigned to accelerate excellence, equity, and efficiency.
8. Future Ready PA Index is live and the following indicators are displayed.
  - Proficient or Advanced on Pennsylvania State Assessments
  - English Language Growth and Attainment
  - Early Indicators of Success
  - Industry-Based Learning
  - Rigorous Courses of Study
  - Post-Secondary Transition to School, Military, or Work
9. Mr. Savoy asked for a motion to approve the Central Office Report.
10. Dr. Diaw made a motion to approve the Central Office Report and Mr. Hill second that motion.
11. By a unanimous vote the Central Office Report was approved.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**ii. Legal Update**

- a. Dana King presented the legal update and special education legal matters
  1. Alcorn have an open special education matter. There is a settlement recommendation for compensatory education for student E.S. for compensatory hours in the amount of \$64,800.00 and reasonable attorney fees under twenty-seven thousand six hundred fifty-one dollars (\$27,651.00).
  2. Mr. Savoy asked for a motion to accept and approve the legal update
  3. Mr. Hill made a motion to accept and approve the settlement recommendation for compensatory hours in the amount of \$64,800.00 and reasonable attorney fees under twenty-seven thousand six hundred fifty-one dollars (\$27,651.00), and Dr. Diaw second that motion.
  4. By a majority vote the motion to accept and approve the settlement recommendation was approved

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**V. Board Action Items**

**i. Universal Alcorn Charter School**

**a. Resolution AL22-23-005: Special Education Recommendation: E.S.**

1. Mr. Savoy asked for a motion to accept and approve Resolution AL22-23-005.
2. Mr. Hill made a motion to accept and approve Resolution AL22-23-005 and Dr. Diaw second that motion.
3. By a majority vote Resolution AL22-23-005 was approved.



**RESOLVED**, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a settlement agreement for compensatory education for student E.S. for compensatory hours in the amount of \$64,800.00 and reasonable attorney fees under twenty-seven thousand six hundred fifty-one dollars (\$27,651.00).

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

ii. **Universal Aunderied Charter School**

a. **Resolution AU22-23-009: Facilities Purchase request: Cafeteria Remodel**

1. Mr. Savoy asked for a motion to accept and approve Resolution AU22-23-009.
2. Dr. Diaw made a motion to accept and approve Resolution AU22-23-009 and Mr. Hill second that motion.
3. By a majority vote Resolution AU22-23-009 was approved.

**RESOLVED**, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for cafeteria remodel from **School Specialty** for education curriculum in an amount not to exceed **\$192,000** for Audenried.

**Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

b. **Resolution AU22-23-010: Facilities Purchase request: Security Pro USA**

1. Mr. Savoy asked for a motion to accept and approve Resolution AU22-23-010.
2. Mr. Hill made a motion to accept and approve Resolution AU22-23-010 and Dr. Diaw second that motion.
3. By a majority vote Resolution AU22-23-010 was approved.

**RESOLVED**, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, of a purchase of Security Scanner from **Security Pro USA** in an amount not to exceed **\$54,630** for Audenried

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

VI. **Public Comments**

- a. There were no public comments

VII. **Adjournment**

- a. The meeting concluded at 7:50 p.m.

